ARTICLE I
NAME

The name of this organization shall be the Indian Education Committee (hereafter called the IEC). The IEC is established and permitted to function under Federal Government guidelines and regulations: 25 Code of Federal Regulations, Part 273, which pertain to Education Contracts under the Johnson O’Malley Act, in partnership with the Local Educational Agency (LEA), Central Consolidated School District No. 22, Shiprock, New Mexico.

ARTICLE II
PURPOSE

The purpose of the Johnson O'Malley (JOM) IEC has been established is for the planning, approval, operation, and appraisal of the Johnson O’Malley programs. The IEC is to comply with P.L. 93-638, Part II, and with rules and regulations of Part 273, Johnson O’Malley Act, as found in the Federal register, No. 25, Ch. 1, April, 1993.

ARTICLE III
POWERS AND DUTIES

The powers and duties of the Committee shall be the following:
A. Participate fully in the planning, development, implementation, and evaluation of the Johnson O’Malley JOM programs through an annual assessment, approve or disapprove contracted services, and conduct program monitoring visits;
B. Approve and recommend to the Board of Education, Johnson O’Malley JOM program and budget proposals;
C. Obtain and supply information on the views of Indian parents and students concerning the unique educational and culturally related academic needs of Indian students in the Johnson O’Malley JOM program;
D. Establish priorities based upon the needs assessment to develop the Johnson O’Malley JOM Application;
E. Provide regular IEC reports to respective chapters, communities and schools;
F. Serve on district school improvement committees, participate in school parent meetings, and conduct school monitoring visits;
G. Act as a hearing committee for any individual or group who may wish to propose revisions or to express file grievances regarding the District’s Johnson O’Malley JOM funded programs and propose recommendations to the school board (See Addendum A: JOM IEC Grievance Procedure);
H. Review and recommend curricula, including texts, materials, and teaching methods used in the Johnson O’Malley JOM programs;
I. Assist Central Consolidated School District CCSD by recommending criteria for employment in the Johnson O’Malley JOM Program;
J. Each member will shall receive copies of each JOM negotiated contract approved by the IEC;
K. Recommend to the Commissioner of the BIA, through the appropriate BIA contracting officer, cancellation or suspension of the district JOM contract, if the district, as contractor, fails to permit the IEC to exercise its powers and duties;
L. Fully participate in negotiating the CCSD Johnson O’Malley JOM contract with the Navajo Nation;
M. Each member will shall receive copies of reports, evaluations, and surveys, and other program and budget-related documents determined necessary by the IEC to carry out its responsibilities;
N. No IEC member may participate in any committee action—when a member of his/her immediate family is in a JOM-funded position.

12/04/2006
O. All IEC members must be given prior formal authorization at a duly called meeting, with a motion and a second recorded in the minutes, to represent or speak on behalf of the IEC.

P. IEC shall exercise its authority only during duly called IEC meetings.

Q. IEC members shall not act or speak on behalf of the IEC as an individual; members may continue to speak as parents.

R. IEC members are expected to attend all meetings in its entirety in order to fully participate in the discussion and to cast a vote.

S. IEC members shall receive training to gain knowledge and skills of IEC role and responsibilities.

ARTICLE IV
MEMBERSHIP

Section 1 - Eligible Members
A. One parent representative for each of these 13 chapters in the CCSD # 22 shall comprise membership of the IEC:
   1. Beclabito Chapter
   2. Gadiiahi Chapter
   3. Hogback Chapter
   4. Nenahnezad Chapter
   5. Naschitti Chapter
   6. Newcomb/Burnham Chapter
   7. Red Valley/Cove Chapter (AZ)
   8. Sheep Springs Chapter
   9. Shiprock Chapter
  10. Two Grey Hills Chapter
  11. Upper Fruitland Chapter
  12. San Juan Chapter
  13. Sanostee Chapter

B. A chapter parent representative is any person who on the date of election for committee membership is the parent/legal guardian or person acting in loco parentis of an Indian student who possesses a Certificate of Indian Blood on file in the CCSD district records and is currently enrolled in the Central Consolidated School District CCSD. Parents who are CCSD employees may not serve on the IEC.

C. Employees of the Central Consolidated School District may not serve on the IEC;

D. It will be the responsibility of the Office of Indian Education to oversee the eligibility of members serving on the IEC;

E. Membership-at-Large parent representative can fill a chapter vacancy for the remainder of the term upon affirmation of majority vote of the IEC at a duly called meeting (See Article IV, Section 7-Vacancy).

Section 2 - Election
A. One parent representative for each of the above-identified chapters shall be elected in accordance with chapter procedures.

B. The chapter shall certify the parent representative by submitting a chapter resolution to the Office of Indian Education within thirty days of the election.

Section 3 - Terms
A. A term constitutes service for two years. The first year is counted as a full school year, regardless of which month of the year the IEC member attends his or her first meeting.

B. Parent members may serve multiple terms, with approval of by their respective chapters houses.

C. Any member serving more than one two-year term must also meet criteria set forth in Sections 1 and 2 of Article IV.

Section 4 - Voting Rights
A. Each member shall be entitled to one vote and may cast a vote on each matter submitted put forth for a vote of by the Committee.
B. The Chairperson will vote only in case of a tie vote. Chairperson’s vote will be counted as an abstained vote in the meeting minutes.
C. A member must be physically present in order to cast a vote.

Section 5 - Attendance
All IEC members are expected to attend each duly called IEC meeting and work session. The member must contact the Office of Indian Education prior to the scheduled meeting if he/she cannot attend the meeting.

Section 6 - Termination of Membership
Any IEC member may be dismissed from membership on the Committee for the following reasons:
A. The member has missed two Regular IEC meetings absences in one school year and the termination is approved by majority vote of the IEC. Excused absence will be determined by the IEC during a duly called meeting.
B. The member no longer wishes to serve on the IEC and so indicates by submitting a letter of resignation to the IEC chair.
C. The parent representative’s children are no longer enrolled in CCSD.
D. The parent representative becomes employed by the District in any capacity.
E. An IEC member shall be automatically removed from membership by the IEC for action or behavior that discredits the CCSD IEC. Reasons for removal include, but not limited to:
   1. Speaking on behalf of the IEC without formal authorization from the IEC;
   2. Verbal attack on integrity or character of other IEC members;
   3. Verbal abuse or physical attack of CCSD JOM Administration and staff members;
   4. Use of alcohol, drugs or other controlled substance while representing the IEC at public functions, training, school visits or other assigned tasks.

Section 7 - Vacancy
Notice of a vacancy shall be sent to the chapters, local newspapers, and school newsletters to inform parents and community. Any vacancy that occurs and is not filled by the responsible chapter within two months, for any reason, can be filled by an interested parent or legal guardian for the remainder of the existing term, creating a Membership-at-Large position. Any IEC member may recruit a parent to fill the vacancy, or a qualified parent/guardian can nominate themselves. At a duly-called IEC meeting, the Member-at-Large will fill the vacancy and will be affirmed by a majority vote of a quorum of the members (see Article IV, Section 1, E). The new member will be responsible to report to the respective chapter. The respective chapter will be informed of the action taken by the IEC.

ARTICLE V
OFFICERS OF THE COMMITTEE

Section 1 - Officers
The officers of the IEC shall be:
A. Chairperson;
B. Vice-Chairperson;
C. Secretary.

Section 2 - Election and Term of Office
A. The officers shall be elected by majority vote of a quorum of the members at the first regular meeting of the school year, or as soon as possible thereafter, and shall serve a one school-year term.
B. All officers are eligible for re-election each year.

Section 3 – Officer Vacancies
A. If the office of the Chairperson becomes vacant, the Vice-Chairperson shall succeed to the office of the Chairperson for the remainder of the term.
B. A vacancy in the office of vice-chairperson or secretary shall be filled by a majority vote of a quorum of the members. The newly elected officer shall serve only for the unexpired portion of the term.

Section 4 - Chairperson
A. The Chairperson shall have power to call special meetings.
B. The Chairperson shall preside at all IEC meetings.
C. The Chairperson shall represent the IEC at official functions and meetings where IEC representation is required.
D. The Chairperson shall sign all legal documents necessary to effectively conduct the business of the IEC.
E. The Chairperson or designee shall provide IEC meeting reports at the School Board Work Sessions and/or School Board Meetings.

Section 5 - Vice-Chairperson
A. The Vice-Chairperson, in the absence of the Chairperson, will assume the role of Chairperson.
B. The Vice-Chairperson shall sign all legal documents of the IEC if the chair is not available.
C. Ensure IEC membership is consistent with the CFR 25 PART 273.15.A.1 federal regulations.

Section 6 - Secretary
A. The Secretary shall keep minutes of all the IEC meetings.
B. The Secretary shall turn in meeting minutes to the Indian Education Office for final typing, editing and distribution to all IEC members within one week after each IEC meeting.
C. The Secretary shall be responsible for maintaining an audio recording of each IEC meeting.
D. The Secretary shall sign provide his/her signature for an official copy of the minutes after approval approved by a majority vote of the IEC.
E. Pro-temp see Section 7.

Section 7 - Executive Officers: Powers & Duties
A. The Chairperson, Vice-Chair and Secretary shall make an Executive Decision on behalf of the entire IEC only in cases of urgency or emergency.
B. Any Executive Decision made by the Executive Officers shall be ratified by the IEC at the next duly called meeting.

Section 7 8- Officer Pro Temp
A. If the Chairperson and Vice-Chairperson are not present to start a meeting, a quorum of seven (7) members may appoint an officer pro temp to preside over the entire meeting or until an officer arrives. This appointment will be for one meeting only.
B. When the Secretary is absent, a pro-temp secretary will be appointed by a majority vote of the IEC for the entire meeting.

Section 8 9- Officer Removal
Any officer elected or chosen by the IEC may be removed by a two thirds majority vote of the quorum present of the membership when, in the judgment of the IEC is in the best interests of the committee would be served thereby.
Section 1 - Regular Meeting Notification
In accordance with the New Mexico Open Meetings Act, a written ten-day notice stating the date, hour, and location of each regular meeting shall be distributed to each IEC member by the CCSD Office of Indian Education. A notice shall also be placed in the local media and schools.

Section 2 - Regular Meeting Time and Place
Regular meetings will be held in the Shiprock Board Room on the first Monday during the months of September through June at six thirty P.M. or immediately following the Title VII IEC Meeting, unless rescheduled by IEC vote. The regular monthly meeting schedule will be approved for the following school year at the May meeting.

Section 3 - Special Meetings
Special meetings of the IEC may be called by the Chairperson or may be scheduled by the IEC during a regular monthly meeting to address Johnson O’Malley education plans (as per 25 C.F.R. 273.17c1). Stipend and mileage reimbursement is contingent upon the CCSD School Board approval prior to the Special Session Meeting or Work Session.

Section 4 - Informal Meetings
When a quorum of the IEC is not established during a regular or special meeting, an Informal Meeting can be conducted to discuss agenda items. No formal action (motions) will be taken on items discussed.

Section 4.5 - Special Committees
A. The IEC may establish standing committees, which shall consist of selected members of the IEC.
B. Other sub-committees shall be established as needed on a voluntary or appointment basis.
C. Time, date, and place for the standing and sub-committee meetings shall be established during regular IEC meetings.
D. The standing or sub-committee shall serve for the duration of assigned task only.
E. No sub-committee shall transact any official business in place of the IEC.
F. Special committees will report the status of their assigned tasks to the IEC during a duly called meeting.

Section 5 - Quorum
A. A simple majority of half plus one of the membership shall constitute a quorum for official transaction of business at any IEC meeting; therefore, seven or more members shall constitute a quorum of the IEC.
B. Members shall wait no more than thirty minutes for a quorum to be present.
C. The act of a majority of the quorum of members at any meeting shall be an act of the IEC.

Section 6 - Open Meetings
A. All IEC meetings shall be open to the public. The meetings shall conform to the State of New Mexico Open Meetings Act and the district school board policy.

Section 7 - Rules of Order
A. Adapted Roberts Rules of Order (current version) shall govern the parliamentary procedures of meetings of the IEC not otherwise covered by these bylaws.
Parliamentary procedures shall be used at all IEC meetings to conduct an orderly meeting.

Section 8 - Meeting Agenda and Minutes
A. A proposed agenda for the upcoming meeting of the IEC shall be distributed to all IEC members prior to each meeting.
B. Prior to distribution of the proposed agenda, the chairperson will review and consent in writing to the proposed agenda.
C. In accordance with the State of New Mexico Open Meetings Act, the meeting agenda will be posted 24-hours prior to the start of all meetings.
D. The IEC shall approve the proposed agenda at the start of each meeting.
E. Meeting Minutes of the previous meeting shall be distributed to all IEC members prior to each meeting and shall be approved at the start of each meeting.

ARTICLE VII
COMPENSATION

Section 1 - Compensation
A. Each IEC member shall receive a stipend of $50.00 for attendance at each regular monthly meeting, as well as travel and mileage reimbursement between their respective chapter and IEC meeting place at the rate approved by the CCSD Board of Education.
B. Only those IEC members who are physically present at attend the monthly meetings from opening to closing shall be compensated at the approved rate.
C. Compensation for special meetings will comply with 25 C.F.R. 273.17c.

Section 2 - Per Diem
Designated IEC members shall be reimbursed for IEC approved travel, including IEC presentations at regular school board meetings/work sessions, consistent with CCSD travel regulations.

Section 3 - Reporting
IEC members who travel on behalf of the district shall make a trip report back to the JOM IEC, and respective chapters, and schools, during a duly called meeting on the nature of their travel.

ARTICLE VIII
AMENDMENTS

These JOM IEC bylaws may be modified or amended by mutual consent of the JOM IEC and the CCSD Board of Education.
ARTICLE IX
APPROVAL OF BYLAWS

Section 1 - Approval of Bylaws by IEC

A. These JOM IEC Bylaws were approved by the JOM IEC of CCSD on 4th Day of December, 2006 during a duly constituted meeting.

B. Motion: _______________________________, Second: _______________________________.

C. Vote: _____ in favor, _____ opposed.

In Witness Thereof:

________________________________________  _______________________________________
Robert C. Begay, IEC Chairperson  Wanda Foghom, IEC Vice-Chairperson

________________________________________
LaVerta Mason, IEC Secretary

Section 2 - Approval of Bylaws by Board of Education

These JOM IEC Bylaws were approved on ______ Day of ____________, 2006 by the CCSD Board of Education with a vote of ________.

____________________________
Rozanna M. Lopez
Board of Education President