

STUDENT TRAVEL----PRE-APPROVAL FORM

This form must be completed and approved by the principal and the superintendent or the superintendent's designee (Board where appropriate) prior to starting any fund raising activities. A minimum advance of 30 days notice is expected. The longer and more expensive the trip, the more advance notice should be given.

School:	NCCEP GEAR UP Annual Conference (Students)	Date:	4-3-17
Sponsor's Name	Yolanda Benally	Organization	GEAR UP
Trip Destination:	San Francisco, Ca		
Departure Date:	7-16-17	Return Date:	7-20-17
Purpose of the Trip:	Students will be attending the GEAR UP Student National Leadership Conference from the 16th to the 19th.		
How will this trip benefit students?	Students will sharpen their leadership skills, as well gain college preparation. They will be serving as GEAR UP leaders next year.		
Number of students making the trip:	2	Number of Chaperones:	2
Trip Cost: approx. \$	\$2000	Cost per student:	\$1000.00
Mode of travel:	Suburban, Air Transportation, Shuttle and/or Uber	How will funds be raised	GEAR UP

Detailed Trip Itinerary must be attached.


The itinerary must outline specific activities, with dates and times

- Local Field Trip**
Requires principal approval
- Extended Field Trip**
Requires Principal/Superintendent or Superintendent's Designee Approval
- Unique Field Trip**
Requires Principal/Superintendent's Designee/CCSD Board approval

Principal

I support the educational value of this trip and recommend approval by the Superintendent or Superintendent's Designee and the CCSD School Board.

Justification for support: Leadership Development for students.


Principal's Signature

03 Apr 12 2017
Date


Superintendent or Superintendent's Designee

4/4/17
Date

CCSD Board Approval/Disapproval

Meeting Date

NCCEP GEAR UP ANNUAL CONFERENCE AGENDA (Students)

July 16th – Leave for San Francisco in the morning and attend the conference in the afternoon

July 17th – Staff will attend the staff portion of the conference with students and then attend their staff conference while the students are in their session.

July 18th - Staff will attend the staff portion of the conference with students and then attend their staff conference while the students are in their session.

July 19th - Staff will attend the staff portion of the conference with students and then attend their staff conference while the students are in their session.

July 20th – Staff and students will fly back to New Mexico

** See Conference agenda for more details of the daily schedule.



National Council for
Community and Education
Partnerships

Fostering Equity through Education

Annual Conference

2017 NCCEP/GEAR UP ANNUAL CONFERENCE

Hilton San Francisco Union Square / July 16-19, 2017

CONFERENCE REGISTRATION WILL OPEN APRIL 28th

HOTEL RESERVATIONS

Official Conference Hotel: HILTON SAN FRANCISCO UNION SQUARE
We look forward to welcoming you to the [Hilton San Francisco Union Square](http://www.hiltonsanfranciscohotel.com/) (<http://www.hiltonsanfranciscohotel.com/>), site of the 2017 NCCEP/GEAR UP Annual Conference. Located in the heart of downtown San Francisco, this stylish hotel offers easy access to Nob Hill, Chinatown, and fantastic shopping, dining and entertainment. Booking Website: <https://aws.passkey.com/go/GEARUP2017> (<https://aws.passkey.com/go/GEARUP2017>)

Attendees may also call 1-415-771-1400 to make reservations over the phone. The group code is "GPA" and should be given to the Reservations representative on the phone. Room Rates: \$249 Single/\$269 Double

TRAVEL INFORMATION

NCCEP has registered with United Airlines to bring you discounts of 2% -10% off published airfares.

1. Visit www.united.com (<https://www.united.com/ual/en/us/>) and select Reservations/Make a Flight Reservation from the drop-down menu.
2. Complete the travel dates/time information.
3. In the section labeled "(Optional) Do you have any promotional offers to redeem?" insert NCCEP's code: ZXHS521003 in the Offer Code Box. Or, call your travel professional or United Meetings at 800-426-1122 for reservations. Refer to Z Code: ZXHS and Agreement Code: 521003.

AIRPORT SHUTTLE SERVICE

You can make airport shuttle service reservations with [AirportShuttles.com](https://www.airportshuttles.com/) (<https://www.airportshuttles.com/>) or with [SuperShuttle](https://www.supershuttle.com/locations/sanfranciscosfo/) (<https://www.supershuttle.com/locations/sanfranciscosfo/>) in San Francisco.

SPONSORSHIP / EXHIBITING / ADVERTISING OPPORTUNITIES

For information on sponsorship, exhibiting and advertising opportunities, please access the prospectus [here](#) https://sites/default/files/events/2017/03/Annual2017_Prospectus_mar27%20%28Final%29.pdf#overlay-context=conferences-training/events/2013/03/05/nccpegear-annual-conference.

April

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See all events
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(<http://www.agentic.ca>).

- Check back to this website for regular updates about the 2017 Annual Conference program.
- For questions about the 2017 Annual Conference in San Francisco please contact NCCEP: [Suzan Shimko](mailto:suzan_shimko@edpartnerships.org) (mailto:suzan_shimko@edpartnerships.org), Director of Conferences (registration and hotel); [Betty Paugh Ortiz](mailto:betty_paughortiz@edpartnerships.org) (mailto:betty_paughortiz@edpartnerships.org), Vice President of Programs (sponsoring and exhibiting opportunities and program updates).

See you in San Francisco!

Event Type:

[Annual Conference \(/conferences-training/events/annual-conference\)](#)

From:  **Yolanda Benally**
Subject: Re(2): NCCEP Student Conference
To:  **Rosita Bitsilly**

Tuesday, April 04, 2017 1:37:09 PM 

Hi Rosita,

I have sent you the student travel form for two students who were accepted to the Student Leadership NCCEP Conference in San Francisco, Ca. in July. We will only be paying for their airfare, shuttle, checked bags, uber (if needed) and food and one hotel night for each.

GUNM will be paying for the first three hotel nights for the students, we well as thier registration fee. We will cover 1 hotel night for them.

I will send you a seperate travel request for myself, a male chaperone, and the Instructional Coach, Karen Foutz.

Thank you,

Yolanda Benally
Gear Up, Coordinator
Shiprock High School & Tse'Bit'Ai Middle School
Central Consolidated School District

Contact Information:

benay@centralschools.org

Phone: 505-258-5874

Fax: 505-368-5796

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