



CENTRAL CONSOLIDATED SCHOOL DISTRICT

District Administration Complex
P.O. Box 1199, Shiprock, NM 87420
US Hwy 64 Old High School Rd
Administration • 505-368-4984 • Fax 505-368-5232

A Community of Learners Dedicated to Building Lives

REGULAR SCHOOL BOARD MEETING

Newcomb Middle School, NM
March 21, 2017 – 6:30 p.m.

MINUTES

School Board Members

Adam J. Begaye, *Vice-President*
Christina J. Aspaas, *Secretary*
Ruthda W. Thomas, *Member*
Charlie T. Jones, Jr., *Member (arrived at 6:45pm)*
Sheldon Pickering, *Member (conf. call)*

Administrators

Dr. Colleen W. Bowman, Superintendent
D'rese Sutherland, Interim Director of Finance
Dr. Rebecca Benedict, Director of Curriculum & Instruction
Violet Kelley, Director of Human Resources
Amanda Sutherland, Director of Exceptional Programs

I. ROUTINE MATTERS

- A. Board Vice-President, Adam J. Begaye called the meeting to order and verified that a quorum was present through a roll call at 6:43 p.m.
- B. Deelda Cereceres, Miss Naschitti Elementary School led the school board and audience in the Pledge of Allegiance.
- C. Christina J. Aspaas conducted a prayer.
- D. Board of Education Election of Officers

Adam J. Begaye opened the floor for nomination for School Board President. Board member Ruthda W. Thomas nominated Christina J. Aspaas and Sheldon Pickering nominated Adam J. Begaye. Ruthda W. Thomas moved to close the nomination, second by Christina J. Aspaas was made. *Motion carried, 3-2. (Christina J. Aspaas and Ruthda W. Thomas voted against).* Christina J. Aspaas received 2-3 votes (*Charlie T. Jones, Jr., Sheldon Pickering, and Adam J. Begaye voted against*) and Adam J. Begaye received 3-2 votes (*Ruthda W. Thomas and Ruthda W. Thomas voted against*). Adam J. Begaye announced he is elected as School Board President.

Adam J. Begaye opened the floor for nomination for Board Vice-President. Ruthda W. Thomas nominated Christina J. Aspaas as Vice-President. Christina J. Aspaas decline the nomination. Charlie T. Jones, Jr. nominated Ruthda Thomas as Vice-President. Ruthda Thomas decline the nomination. Charlie T. Jones, Jr. nominated Sheldon Pickering for Vice-President. Christina J. Aspaas moved to close the nominations, second by Charlie T. Jones, Jr. was made. *Motion carried, 3-0-2 (Christina Aspaas and Ruthda Thomas abstained).* Sheldon Pickering was elected as School Board Vice-President.

Adam J. Begaye opened the floor for nomination for Board Secretary. Ruthda W. Thomas nominated Christina J. Aspaas as School Board Secretary. Adam J. Begaye moved to close the nominations, second by Charlie T. Jones, Jr. *Motion carried, 5-0.* Christina J. Aspaas elected as School Board Secretary.

Ruthda W. Thomas, School Board Member commented to the new elected Board of Officers to be in attendance at the school board meetings.

Christina J. Aspaas, School Board Secretary also agreed with Ruthda Thomas on attendance of board meetings and have our students first priority.

- E. Agenda Review – A discussion for the RFP HVAC Renovation at Kirtland Central High School with correct information by Dennis Fieldsted. Move off the Consent Agenda Item E – Conoco Phillips Educational Grant Applications for Judy Nelson Elementary School for Jill Gillen and Kali Warner Pre-K Classroom and Item H – RFP on HVAC Renovation at Kirtland Central High School.
- F. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the amended Agenda. *Motion Carried, 5-0.*

II. STUDENT, STAFF, AND COMMUNITY RECOGNITION

- Dr. Colleen W. Bowman, Superintendent recognized Newcomb High School Boys and Girls Basketball, FCCLA, and Wrestling. Also Herlinda Mann introduced the IEC members to the Board. Tamara Allison, Newcomb High School Principal announced the Newcomb Skyhawk Remix Game on Thursday, March 30, 2017 from 1:00 pm to 3:00 pm.

III. COMMENTS FROM THE AUDIENCE

No comments from the audience

(Signal lost from Sheldon Pickering while on conference phone)

IV. REPORTS

- A. Dennis Fieldsted presented the RFP HVAC Renovation at Kirtland Central High School. Congratulate the newly board election of officers. Mr. Fieldsted announced a correction on the contractor names and points, HB Construction and FCI Constructors of New Mexico. B & M Cillessen Construction was incorrect, a typo on the pre-proposal, should have been HB Construction. Christina Aspaas commented on the figures and warranty, suggested to inform and voice the issues to the contractors. Dennis Fieldsted commented Naschitti Elementary School HVAC issues and currently working properly. Ruthda Thomas had the same concerns of HVAC system in Naschitti Elementary School. Dennis Fieldsted mentioned there are backup generator in Newcomb.
- B. D'rese Sutherland, Interim Director of Finance presented the Audit Report. The Findings Related to Financial Statements starts on page 188. A question on the audit report using CCSD #22? Dr. Bowman alerted the Auditor about not using the #22 as an official title. Corrective Action – be better at cash reconciliation and brought up to date, Outstanding check list, if a check is over a year old, they are to be voided. Stale checks written to

people, the checks are good for one year and voided at the end of the year. Dr. Bowman gave an updated Finance 90-day plan – red flag out of compliance, stale dated checks, no timely deposits on the 24 hours, etc., nine-part corrective action and completed the nine corrective action plan, requested to Deputy Aguilar and Finance Department on face to face appointment with Superintendent with the close out, invite the Board and Cabinet members, along with department head, now in the implementation phase on corrective action plan, and understanding the roles and policies. The audit started based on 5 years ago. Questions on Outstanding Checks dated 2015, if a payroll check it will be unclaimed, if AP check it will be voided. A question on Outstanding Check Listing on Check# 26519 dated 7/24/2013 for Outback Steak House, D'rese Sutherland will review and inform the board. D'rese Sutherland invited the board to stop by the office if they have any questions or training on finance.

- C. D'rese Sutherland also presented the SY 16-17 Project Graduation. Requesting approval for donation to the Senior Class of 2017 Project Graduation. The Senior Class sponsor were aware of the Project Graduation donation. Ms. Sutherland will check on San Juan County donation of Project Graduation.
- D. D'rese Sutherland presented the Payment of Bills for Outstanding Checks, Check Listings, Vendor Listings, and Purchasing Cards. The IEC members on the purchase order with Chapter representation. An order of toner was incorrect and the amount was credited the accounts. The purchase order to Subway, the coach did not have the bank pin number, an invoice was sent to the district for payment. Three checks for TESOL Trainers, Inc. were voided. Per Christina Aspaas to add the account numbers for each check voided. Purchase order on the rented copier for departments and schools, bids go out for efficient copier with Canon. The check# 196182 Apple for \$80,608 Federal Program for Title I, buy iPods and headsets for students.
- E. D'rese Sutherland presented the Budget Adjustment and Journal Entries and BARs. The board authority to approve the budget at the beginning of the school year, supply asset to move money around, also authority to New Mexico Public Education Department. The state moved between classification such as instructional activity administration that requires board and state approval, and make sure in compliance with NMPED.
- F. D'rese Sutherland presented the Items Over \$60,000 are Leadership Infusion and Farmington Heating and Metal.
- G. D'rese Sutherland presented the Monthly Fiscal Report for Expenditures and Revenues in the 11000, Grants, Capital and Debt.
- H. Unique Trip Requests
 - 1. Kristy Simo requested to remove off the agenda as they will have this trip every other year per Ms. Poyer.
 - 2. Melissa Maestas, Coordinator of Secondary Schools presented the Student Travel for Tse Bit Ai Middle School for GEAR UP to Cortez, CO, take 30 middle school students to Archeological Center. Crow Canyon donated \$600.00.
- I. Milo McMinn, Data Coordinator presented the Honor Our Teachers.com. Mr. McMinn built a site of HonorOurTeachers.com to give teachers recognitions. Principal recommendation to honor their teacher in their school, received submissions, and send a congratulatory email to the teacher. Builds community involvement, honor all teachers

for doing great things. Christina Aspaas commented the history on selection of teachers and recognized substitute teachers. Mr. McMinn also would like to expand to staff and bus drivers.

- J. Melissa Maestas, Coordinator of Secondary Schools presented the 2017 High School Graduation Program. The Salutatorian and Valedictorian should include parents name and to set a place for the parents on stage or close to the stage by the VIP per Christina J. Aspaas. The RSVP was an issue at the graduation, all board members will attend the graduation. Melissa Maestas will send the programs to the Board for review by email. Check with the schools with parking availability and handicap accessible. The Board is requesting a floor and parking plan.
- K. Herlinda Mann, Coordinator of Multi Ethnic & Bilingual Education presented the Tribal Clothing Report. On April 25, 2017 a training to represent all 16 schools for students to receive clothing., the IEC is available to assist if the school do not have a representative available. Dr. Bowman asked to involve the IEC representative to attend the meeting. The majority is elementary students, an estimate of 2000 students out of 6100 students. A suggestion of board member Christina Aspaas to have the eight secretaries attend the training and the IEC members attend for the middle school and high school. Dr. Pandora Mike, Director of Support Services will help Herlinda Mann to get a plan together, make sure enough people in attendance at orientation, and application forms for students to receive the tribal clothing, also a report will be given a data of acceptance of tribal clothing to each students in August 2017. The students received the tribal clothing in the Spring.
- L. Dr. Rebecca Benedict also presented the New Mexico School Board Association Student Achievement Award. The Schools nominate the candidates and the board members choose the candidate before April 28, 2017. A suggestion by Dr. Bowman to review the student application and the criteria and submit your decision. The submission is due by April 25, 2017.

Clarification on Newcomb Middle School Washington Trip needs to stay on the Consent Agenda for approval,

V. CONSENT AGENDA

- A. Motion by Christina J Aspaas, second by Charlie T. Jones, Jr. to approve the amended Consent Agenda. *Discussion: Remove Letter E – Conoco Phillips Educational Grant Applications for Judy Nelson Elementary School for Jill Gillen and Kali Warner Pre-K Classroom; and Letter H – RFP on HVAC Renovations at Kirtland Central High. Motion carried, 4-0.*
- B. Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to approve the minutes for February 21, 2017 Regular School Board, March 16, 2017 Work Session. *Motion carried, 4-0.*
- C. Motion by Christina J Aspaas, second by Charlie T. Jones, Jr. to approve the Unique Trip Requests 1) Kirtland Middle School – Chess – Navajo Nation Capitol – Window Rock, AZ – April 5, 2017 (one-day); 2) Kirtland Central High School – KC IGNITE – Natural

Helper Training – Hesperus Camp, Hesperus, CO – August 18, 2017 through August 19, 2017; 3) Kirtland Central High School – Diné Youth Council – 2017 United National Indian Youth Tribal Conference – Denver, CO – July 6, 2017 through July 11, 2017; 4) Newcomb Elementary School – 5th Grade Bilingual – Canyon De Chelly – Chinle, AZ – May 12, 2017 (one-day); 5) Naschitti Elementary School – Class – Narrow Gauge Railroad – Durango, CO – May 5, 2017 (one-day); 6) Newcomb Middle School – US History (SY 16-17) – Washington DC (date change) from June 1-4, 2017 to June 3-7, 2017; 7) Newcomb High School – DC Trip 2018 (SY 17-18) – Washington DC – March 19, 2018 through March 23, 2018; 8) Eva B. Stokely Elementary School – 3rd Grade Class – Upper Antelope Canyon – Page, AZ – May 5, 2017 (one-day); 9) Mesa Elementary School – Arizona State Fair – Phoenix, AZ – April 11, 2017 through April 13, 2017; 10) Tse Bit Ai Middle School – Life Skills – Observe Native Bora and Fauna, Cascading Waterfalls, Spectacular Canyons – Durango, CO – April 25, 2017 (one-day); 11) Tse Bit Ai Middle School – GEAR UP – Native American Archeological Site – Cortez, CO – May 5, 2017 (one-day); 12) Career Prep High School – GRADS – College and Campus Tour – Durango, CO – April 28, 2017 (one-day); 13) Shiprock High School – Boys Baseball and Girls Softball – Baseball – San Juan, UT – March 10, 2017; Softball – Blanding, UT – March 17-18, 2017; Baseball – Cortez, CO – March 25, 2017; Baseball – Blanding, UT – April 6, 2017; Baseball – Dove Creek, CO – April 11, 2017; 14) Shiprock High School – Track and Field – Track Meet – Bernalillo, NM on March 10-11, 2017 and Taos, NM on April 21-22, 2017; 15) Shiprock High School – Chieftain Football – Summer 7 on 7 Passing Tournament – Kayenta, AZ – June 2, 2017 (one-day) and Summer 7 on 7 Passing Tournament – Bernalillo, NM – June 17, 2017 (one-day). *Motion carried, 4-0.*

- D. Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to approve the Fundraising Requests: 1) Kirtland Central High School – Lift-a-thon – March 22, 2017 through April 15, 2017. *Motion carried, 4-0.*
- E. Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to approve the NMDOH Positive Youth Development-Peer to Peer Helper (PYD P2P Contract) Scope of Work Budget. *Motion carried, 4-0.*
- F. Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to approve the Intel Golden Apple Foundation STEM Teacher Grant for Newcomb Elementary School. *Motion carried, 4-0.*
- G. Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to approve the SY 17-18 Middle and High School Handbooks. *Motion carried, 4-0.*
- H. Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to approve the New Mexico School Board Association Student Achievement Award. *Motion carried, 4-0.*
- I. Motion by Christina Aspaas, second by Charlie T. Jones, Jr. to approve the SY 16-17 Project Graduation. *Motion carried, 4-0.*
- J. Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to approve the Payment of Bills. *Motion carried, 4-0.*
- K. Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to approve the Budget Adjustments and Journal Entries. BARs 1). 11000 Operational – 0078-Transfer; 2) 11000 Operational – 0079-Maintenance; 3) 11000 Operational – 0080-Maintenance; 4) 11000

Operational – 0084-Maintenance; 5) 24153 English Language Acquisition – 0087-Increase; 6) 25184 Indian Ed Formula Grant – 0083-Transfer; 7) 25205 Gear Up NM State Initiatives – 0088-Transfer; 8) 28189 GRADS-Child Care – 0090-Transfer; 9) 29102 Private Dir Grants (Categorical) – 0082-Increase. *Motion carried, 4-0.*

- L. Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to approve the Items Over \$60,000. *Motion carried, 4-0.*
- M. Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to approve the Audit Committee Appointed Members – Ruthda W. Thomas and Sheldon Pickering and Finance Committee Appointed Members – Christina J. Aspaas and Adam J. Begaye. *Motion carried, 4-0.*
- N. Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to approve to Combine the Work Session and Regular School Board meeting to April 18, 2017 at 4:00 pm at the Kirtland Board Room, Kirtland, NM. *Motion carried, 4-0.*

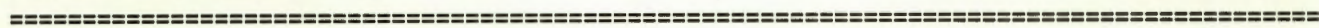
VI. ITEMS PULLED FROM CONSENT AGENDA FOR DISCUSSION

- A. Motion by Ruthda W. Thomas, second by Charlie T. Jones, Jr. to take no action on Conoco Phillips Educational Grant Applications for Judy Nelson Elementary School for Jill Gillen and Kali Warner Pre-K Classroom. *Motion carried, 4-0.*
- B. Motion by Ruthda W. Thomas, second by Charlie T. Jones, Jr. to amend the correction of the RFP HVAC Renovation at Kirtland Central High School. The Recommendation awarded to FCI Constructors of New Mexico. *Motion carried, 4-0.*

VII. REPORTS

Board Reports:

- Ruthda W. Thomas – Attended the AASA Conference on Education, one of the session discussion on teacher shortage across New Mexico and a recommendation to share information at the Board Retreat.
- Christina J. Aspaas – Contacted Dr. Bowman on webinar from NIEA on “Trump’s First Budget Cycle: Realities, Myths, the Outlook for Native Students, and How NIEA Can Engage?”. Dr. Bowman suggested to schedule an appointment to view the webinar for March 30, 2017. Ms. Aspaas is a part of a committee on an event in memory of Ashlynn Mike on April 29, 2017, gear it more to children event, bike run, and 5K Run, also asking help from the district. The HB241 for the state of NM, it passed the house and senate, and turn down by Gov. Martinez, the bill was named Teachers Are Human Too. Ms. Aspaas read an article from Shiprock High School former student Justin Begay who is attending the University of Stanford School of Engineering.
- Adam J. Begaye – Post a pizza party on for SHS Special Education; a tour of SAO Building by Dr. Bowman. NSBA letter on School Board Applaud Bill to address Teachers Shortage in Rural and Native American Community Schools.
- Charlie T. Jones, Jr. – No report



Superintendent Report:

Dr. Colleen W. Bowman, Superintendent, presented a report on Operational and Activities Accounts on Deposits Not Processed within 24 hours; Chieftain CAP Program allow Shiprock High School Juniors 17-18 access higher education in certification Indigenous Medicine and Dine Studies and Business; San Juan College Early High School with economic times, CCSD will opt out of the Early High School; Cabinet Members will have a retreat on March 28th to go over planning; Crisis Prevention Awareness; and Student Safety Fair.

VIII. REQUESTED ACTION ITEMS AND REPORTS FOR NEXT MEETING

- San Juan College Early High School Report
- Graduation Rates Report
- Legislative Session: State and Federal Education Budget Report

IX. PLUS / DELTA

Strengths (+):

Changes (Δ):

No Plus / Delta

X. ADJOURN

Motion by Ruthda W. Thomas, second by Charlie T. Jones, Jr. adjourn the Regular School Board meeting at 10:46 p.m. *Motion carried, 4-0.*

Respectfully Submitted,

Christina J. Aspaas, Board Secretary