

# STUDENT TRAVEL----PRE-APPROVAL FORM

This form must be completed and approved by the principal and the superintendent or the superintendent's designee (Board where appropriate) prior to starting any fund raising activities. A minimum advance of 30 days notice is expected. The longer and more expensive the trip, the more advance notice should be given.

School:	<u>SHS &amp; KCHS</u>	Date:	<u>July 10, 2017</u>
Sponsor's Name	<u>Melissa Maestas</u>	Organization	<u>Native Youth &amp; Agriculture</u>
Trip Destination:	<u>University of Arkansas, Fayetteville, AR</u>		
Departure Date:	<u>July 16, 2017</u>	Return Date:	<u>July 25, 2017</u>
Purpose of the Trip:	<u>Summer Program for Native Youth and Agriculture</u>		
How will this trip benefit students?	<u>Exposure with other students and agriculture</u>		
Number of students making the trip:	<u>5</u>	Number of Chaperones:	<u>0</u>
Trip Cost: approx. \$	<u>No cost to the District</u>	Cost per student:	<u>0</u>
Mode of travel:	<u>District vehicle to transport students to Durango Airport and fly to Arkansas</u>	How will funds be raised	<u>N/A</u>

**Detailed Trip Itinerary must be attached.**

*The itinerary must outline specific activities, with dates and times*

- Local Field Trip**  
Requires Principal approval and District Athletic & Student Activities Coordinator
- Extended Field Trip**  
Requires Principal/District Athletic & Student Activities Coordinator or Designee Approval
- Unique Field Trip**  
Requires Principal/District Athletic & Student Activities Coordinator/CCSD Board approval

**Principal**

I support the educational value of this trip and recommend approval by the District Athletic & Student Activities Coordinator, Superintendent, and the CCSD School Board.

Justification for support: \_\_\_\_\_

*Cellen Browman*  
Principal's Signature

7.11.17  
Date

.....  
*[Signature]*  
District Athletic & Student Activities Coordinator or Designee Approval


7/11/17  
Date

.....  
CCSD Board Approval/Disapproval \_\_\_\_\_  
Meeting Date

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From:  **Melissa Maestas** Tuesday, July 11, 2017 9:23:43 AM  

Subject: University of Arkansas participants

To:  **Colleen Bowman**  Rebecca Benedict

Cc:  **Sharon Ray**  Shawna Becenti  John Tohtsoni  Lane Gallaher  
 Vickie Lake

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Dr. Bowman and Dr. Benedict-

Eight CCSD high school students were accepted into the **University of Arkansas Native Youth in Agriculture** program to be held next week. Listed below are the students and their schools:

KCHS  
Haskette Billy

SHS  
Serena Pete  
Thomas Kellwood  
Octavia Nez  
Angel Haskie

A big THANK YOU to Ag teachers Lane Gallaher and Vickie Lake for their support!

-Melissa

*Melissa Maestas*

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